



ST PIUS X CATHOLIC PRIMARY SCHOOL Emergency Evacuation Policy

May 2016

- In case of emergency inform administration to initiate warning siren
(In event of a power failure, a handbell will be continuously rung)
- Evacuation siren signals emergency. Each class to assemble orderly and evacuate to instructed area (see map).
(Each class has a designated area to line up behind)
- Anyone in the Toilets and Tuck Shop at the time of the emergency will exit via the nearest safe route up to the oval and then assemble with their respective classes.
- **Principal** to go back and check Administration, Year One, Kindy, Pre-Primary, Tuck Shop, TSH Office, Toilets and Library.
- **Assistant Principal** to go back and check Year Two, Remedial, Multipurpose/MiniLit Rooms, Year Three, Year Four, Year Five, Year Six, Large Multipurpose room As well as the Sports Shed and Uniform Shop
- Teachers are to take class roll and pen with them to instructed area.
- Anyone in the administration block is to exit via the nearest safe route up to the oval and assemble with Kindy at the designated area.
- In case main assembly area is site of emergency assemble as per assembly seating arrangements in undercover area and await instructions. (Kindy will be seated outside their classroom in undercover area)

